## REQUEST FOR PROPOSALS FOR AIRPORT FINANCIAL CONSULTING SERVICES STATE OF HAWAII DEPARTMENT OF TRANSPORTATION PROJECT NO. ES1962-20 (Chapter 103D, HRS)

The State of Hawaii Department of Transportation, Airports Division (hereafter referred to as the "DOTA"), is requesting proposals from qualified Offerors to provide airport financial consulting services related to airports rates and charges, capital and financial planning, bond feasibility studies to support the issuance and management of Airports System Revenue Bonds ("ASRB"), Customer Facility Charge Revenue Bonds ("CFC Bonds") and other obligations, and other airport management and financial consulting services. The Offeror must be a legal business authorized to do business in the State of Hawaii, among other minimum requirements. This contract would be a three (3) year engagement.

The DOTA is located at the Daniel K Inouye International Airport (HNL), Interisland Terminal Building. The DOTA services all 15 airports in Hawaii Airports System (i.e., Oahu District (3 airports), Maui District (6 airports), Kauai District (2 airports), Hawaii District (4 airports)). In the fiscal year ending June 30, 2019, approximately 18.7 million passengers enplaned at the airports in Hawaii Airports System.

RFP documents may be downloaded online at <a href="http://hidot.hawaii.gov/administration/con/">http://hidot.hawaii.gov/administration/con/</a>.

Any Offeror that submits a proposal must, at the time of contract award, provide the State of Hawaii with the following:

1. A tax clearance certificate from the Hawaii State Director of Taxation and the Internal Revenue Service to the effect that any delinquent taxes, interest, and penalties levied or accrued against the said Offeror have been paid, and/or any other evidence acceptable to the contracting officer to demonstrate that the Offeror is not in default on any obligations due to the State of Hawaii, any of its political subdivisions, and the Internal Revenue Service.

2. A compliance certificate from the Hawaii Department of Labor and Industrial Relations.

3. A copy of its certificate of good standing from the Hawaii Department of Commerce and Consumer Affairs.

Each proposal shall be in the format established in these specifications.

<u>Campaign contributions by State and County Contractors</u>. Contractors are hereby notified of the applicability of Section 11-355, HRS, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

The U.S. Department of Transportation Regulation entitled "Nondiscrimination in Federally-Assisted Program 49 CFR, Part 21 is applicable to this Project. Offerors are hereby notified that the Department of Transportation will affirmatively ensure that the contract entered into pursuant to this advertisement will be awarded to the responsible Offeror offering the best value to the DOTA without discrimination on the grounds of race, color, national origin or sex (as directed by 23 CFR Part 200).

One (1) original and six (6) copies of the proposal are to be submitted to the Department of Transportation Contracts Office, 869 Punchbowl Street, Room 105, Honolulu, Hawaii 96813, no later than 2:00 P.M. (Hawaii Standard Time), <u>December 30, 2019</u>.

The Director of the Department of Transportation reserves the right to cancel this Request For Proposals, to reject any or all proposals in whole or in part or to waive any defects in any proposal in the best interest of the State of Hawaii.

Questions regarding this solicitation should be directed to Kurt Yamasaki, Acting Fiscal Management Officer, at (808) 838-8646.

JADE T. BUTAY Director of Transportation

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