

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with §103D-304, HRS, the State of Hawaii, Department of Hawaiian Home Lands (DHHL), is seeking to retain a qualified service provider under the field of Attorney to provide to the Hawaiian Homes Commission (HHC) and DHHL with legal analysis, advice, strategy, and/or representation on the valuation through funds and land owed to the DHHL as outstanding claims of Act 14 (1995) or other items related to Act 14 (1995).

Deadline for submittals: 2:00 P.M. Hawaii Standard Time, March 25, 2020.

Statement of Qualifications

Any individual or firm interested and capable of providing the professional service required must submit a letter of interest, together with information documenting qualifications, experience, and work history on similar projects with at least two (2) professional references, and documentation of the resources to apply to the project.

Candidates must address the following minimum qualifications for the purposes of this project:

- 15 years of experience in practice
- Licensed to practice law in the State of Hawaii
- Complex litigation experience

Candidates should address any or all of the following preferred areas of practice:

- Real Property: valuation, land ownership and tenancy, title searches, land acquisition and exchanges;
- Government: U.S. and Hawaii State Constitutional law, State statutory interpretation;
- Trusts & Estates: Hawaii's public trust, fiduciary responsibilities, and estate disposition.

Vendor Certificates Required

Applicants must submit evidence of current registration to do business in the State of Hawaii. In addition to the business registration, applicants must also submit evidence of vendor compliance as follows:

- (a) Original tax clearance certificate issued by the U.S. Internal Revenue Service and State of Hawaii Department of Taxation;
- (b) Certificate of compliance issued by the State of Hawaii Department of Labor and Industrial Relations; and
- (c) Certificate of Good Standing from the State of Hawaii Department of Commerce and Consumer Affairs.

In lieu of (a), (b), and (c) above, applicants may submit an original consolidated Certificate of Vendor Compliance as issued by the State Procurement Office via the online system, "Hawaii Compliance Express." Details regarding this online application may be viewed at:

<http://vendors.ehawaii.gov/hce>.

Evaluation

Those individuals and firms who submit their Statement of Qualification under this category shall be evaluated using the following criteria:

- *Experience and professional qualifications* relevant to the project (45 points)

- *Past performance* on projects of similar scope for public agencies or private industry (30 points)
- *Capacity* to accomplish the scope of work requested (25 points)

Any award resulting from this shall be subject to DHHL's standard General Conditions which are attached with this solicitation.

Please note that on June 1, 2019, DHHL published its annual professional services public notice seeking qualified service providers in a range of fields. If you have responded to the June 1, 2019 solicitation in the category of Attorney, your statement of qualifications will be considered in this solicitation. You may revise your Statement of Qualification, if desired.

Responses shall be mailed or hand delivered; **submittals sent via email or facsimile will not be accepted.** Responses shall be submitted by mail or hand delivery to:

Department of Hawaiian Home Lands
Attn: Annette Hayashi
91-5420 Kapolei Parkway
Kapolei, HI 96707

Contact information: Any inquiries regarding the above should be directed via email to Hokulei Lindsey at Hokulei.Lindsey@hawaii.gov.