

State of Hawaii
Agribusiness Development Corporation
235 South Beretania St., Room 205
Honolulu, Hawaii 96813
Phone: (808)586-0186

**NOTICE TO PROSPECTIVE PROVIDERS OF
PROFESSIONAL SERVICES
FOR FISCAL YEAR 2020-21
Solicitation No. PN-21-000-010**

In accordance with Chapter 103D-304, Hawaii Revised Statutes, the Agribusiness Development Corporation (ADC) is seeking qualified professionals to provide subject matter expertise in the disciplines listed below.

- 1) Architecture
- 2) Civil Engineering
- 3) Construction Management
- 4) Electrical Engineering
- 5) Environmental Engineering
- 6) Geophysical Engineering
- 7) Hydrology
- 8) Land Surveying
- 9) Landscape Architecture
- 10) Mechanical Engineering
- 11) Planning
- 12) Project Manager
- 13) Soils Engineering
- 14) Structural Engineering

Qualified, responsive providers of professional services listed above will be considered for service contracts during fiscal year **July 1, 2020 to June 30, 2021**. Future notices may be posted as additional needs arise throughout the fiscal year.

IMPORTANT: In response to this solicitation, interested individuals or firms must submit one printed hard copy and pdf format on compact disk, of their Statement of Qualifications, including a Letter of Interest (LOI). The Statement of Qualifications with LOI, shall be received at the Agribusiness Development Corporation, 235 South Beretania Street, Room 205, Honolulu, HI 96813. **Submittals received before 4:00 p.m. on Thursday, June 25, 2020 will be considered for services during the fiscal year July 1, 2020 to June 30, 2021.** Submittals received after June 25, 2020 will be considered “LATE”. Late submittals will be accepted until March 31, 2021 and will only be considered during the second half of the Fiscal Year 2020-21.

Statement of Qualifications shall include:

1. **Letter of Interest (LOI)** indicating the numeral corresponding to the category/discipline listed above. One LOI shall specify **all** categories you are responding to.

2. Completed Federal Form 330 <https://www.gsa.gov/forms-library/architect-engineer-qualifications> or DPW 120 <https://dhhl.hawaii.gov/wp-content/uploads/2018/05/DPW-120-fillable.pdf>
3. Contact information for a minimum of three (3) clients (but not more than five clients) for whom services were rendered during the preceding five (5) years; and
4. Any relevant information on the firm's experience, expertise and past performance including but not limited to quality of work, cost control and ability to meet schedules. If applicable, include a brief list of previous involvement with agriculture-related projects.

Submittals without the above items will be considered incomplete and may be disqualified.

Submittals via email or facsimile will not be accepted.

Professional registration in the State of Hawaii is required for the provision of design engineering and architectural and/or surveying services. Firms shall have a Hawaii-licensed architect or professional engineer on staff when project management and construction management services are required.



James J. Nakatani
Executive Director
Agribusiness Development Corporation