

REQUEST FOR INFORMATION (RFI)

DEPARTMENT OF HEALTH CHILD AND ADOLESCENT MENTAL HEALTH DIVISION FAMILY SUPPORT SERVICES DOH-CAMHD 460-21-04

Purpose of this RFI:

- ☒ To obtain community input in preparation for developing a Request For Proposals (RFP).
- ☒ Other: To determine the number of Providers qualified and interested in providing the desired services.

The Department of Health Child and Adolescent Mental Health Division (CAMHD) is seeking interested organizations and community members to provide information and feedback that will assist the CAMHD as it develops a RFP to procure Family Support Services (FSS) to parents and other family members of youth receiving mental health services from the CAMHD during the contract period January 1, 2022 – December 31, 2022 and renewable annually for additional terms up to a total of six (6) years. The geographical area for FSS shall be statewide. The CAMHD would like to identify the types of FSS that are most helpful to family members of children receiving mental health treatment from the CAMHD and the types of FSS that could be provided to meet family needs.

Specifically, the CAMHD is interested in procuring FSS including, but not limited to, the following:

1. Providing Parent Partners for the CAMHD Parent Partner Program who have had experience parenting a young person with mental health difficulties and who can relate to local parents from diverse cultural groups. The Parent Partners shall:
 - a. Support parents whose children have emotional and/or behavioral challenges and receive the CAMHD services through one-on-one mentoring and group support.
 - b. Help parents to successfully navigate the CAMHD System of Care by informing them of their rights, responsibilities, available services, and supports.
 - c. Engage parents in shared decision making through meeting participation, encourage self-advocacy, and help families to utilize professional judgment.
 - d. Assist professionals in understanding the family perspective.
 - e. Serve as a liaison between the families and the CAMHD staff and a dialogue facilitator during the CAMHD team meetings.
 - d. Help the CAMHD staff understand the importance of honoring the families' wishes as they relate to their child's mental health treatment.
2. Providing a FSS Clinical Supervisor with a Master's/Doctoral Degree in Psychology, Social Work or a related field from an accredited college or university and licensure to practice independently in the State of Hawaii. The FSS Clinical Supervisor shall focus on Parent Partner issues as related to families served. The FSS Clinical Supervisor shall provide consultation to help Parent Partners understand and maintain appropriate boundaries. The FSS Clinical Supervisor shall also help identify and address barriers to Parent Partner case progress. The

FSS Clinical Supervisor shall provide Parent Partner individual and group supervision in accordance with the current Child and Adolescent Mental Health Performance Standards (CAMHPS).

3. Providing FSS administrative staff to manage all aspects of the CAMHD Parent Partner Program. The leadership of the FSS administrative staff shall have a Master's/Doctoral Degree and at least five (5) years of demonstrated success running a human service organization. The Provider must have access to legal consultation regarding applicable laws to be able to make informed policy decisions and practices for the CAMHD FFS program.
4. Providing a FSS staff member responsible for planning, implementing, tracking, and evaluating orientation and ongoing training for Parent Partners.
5. Providing a FSS Compliance Officer who shall be responsible for facilitating the CAMHD FSS program progress toward Medicaid billing practices, HIPAA compliance, and compliance with Federal and State Laws and the current CAMHPS.
6. Providing a FSS staff member responsible for developing and managing evaluation and quality improvement activities of the CAMHD FSS program.
7. Maintaining an electronic system(s) for documentation of services, data collection, billing, and tracking of performance measures for the CAMHD FSS program

The Provider must have four (4) years' experience working in Hawaii, and must be able to provide linkages between parents and existing support services for mental health consumers.

The CAMHD would like to identify those agencies that would be interested in providing the FSS statewide with a hybrid Cost Reimbursable/Fee-For-Service contract. The CAMHD is conducting this RFI to determine if there is interest in going forward with the RFP to procure the FSS.

Note that failure to identify multiple agencies interested in providing the FSS may affect the method of procuring FSS.

FORM OF RESPONSE REQUESTED: The CAMHD is conducting this RFI to gather information in preparing the RFP to procure the FSS as a Cost Reimbursable/Fee-For-Service contract.

The CAMHD shall conduct an online RFI meeting which shall be held via Zoom on Tuesday, April 13, 2021 from 9:00 a.m. to 10:30 a.m. Hawaii Standard Time (HST).

Topic: Family Support Services
Date: Tuesday, April 13, 2021
Time: 9:00 a.m. to 10:30 a.m. HST

Kim Allen (she, her) is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://hawaii-gov.zoom.us/j/96606611672?pwd=VHI5SVhTZUNKRkhlTkM0QkxzZlpVUT09>

Meeting: 966 0661 1672

Passcode: 712237

One tap mobile

+13462487799,,96606611672#,,,,,0#,,712237# US (Houston)

+16699006833,,96606611672#,,,,,0#,,712237# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting: 966 0661 1672

Passcode: 712237

Find your local number: <https://hawaii-gov.zoom.us/u/abK8yH5XP>

Join by SIP

96606611672@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting: 966 0661 1672

Passcode: 712237

Participation in this RFI is optional and not required in order to respond to any subsequent procurement the purchasing agency may take. Neither the purchasing agency nor the interested party responding has any obligation under the RFI.

If you have any questions, please contact:

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