

HAWAII STATE DEPARTMENT OF EDUCATION
OFFICE OF STUDENT SUPPORT SERVICES
EXCEPTIONAL SUPPORT BRANCH
SPECIAL EDUCATION SECTION

February 14, 2022

REQUEST FOR INFORMATION (RFI)
RFI F22-121

**SURROGATE PARENT SERVICES FOR SPECIAL EDUCATION AND SECTION 504
STUDENTS IN THE HAWAII STATE DEPARTMENT OF EDUCATION**

The Hawaii State Department of Education (STATE), Office of Student Support Services (OSSS), Exceptional Support Branch (ESB), Special Education Section (SES) requests community input to facilitate planning activities and development of a request for proposal (RFP) for the provision of the Surrogate Parent Services for Special Education and Section 504 Students in the Hawaii State Department of Education.

The information received will assist the STATE in preparing the release of one or more RFP in the immediate future. The STATE will be seeking providers with the ability to provide surrogate parent services for Special Education and Section 504 students.

Because of the foregoing, the STATE welcomes feedback from any and all prospective providers to formulate the criteria to compose a competitive solicitation for these services.

Written feedback is welcome and should be submitted in typewritten format clearly marked "**RFI F22-121, Surrogate Parent Services for Special Education and Section 504 Students in the Hawaii State Department of Education.**" Responses shall be mailed to Office of Student Support Services, Exceptional Support Branch, Special Education Section, 475 22nd Avenue, Room 113, Honolulu, HI 96816, faxed to (808) 733-4475 or sent via email to emmitt.ford@k12.hi.us.

All responses shall be received no later than 4:00 p.m., Hawaii Standard Time (HST), on **February 22, 2022.**

Participation in this request for information is optional and is not a requirement to respond to any subsequent procurement action that the STATE may take. Neither the STATE nor the interested party responding bears any obligation under this request for information.

For more information, contact Mr. Emmitt Ford at (808) 305-9806 or via email at emmitt.ford@k12.hi.us.

KEITH T. HAYASHI
INTERIM SUPERINTENDENT

Procurement Notice posted on February 14, 2022.