

NOTICE TO BIDDERS
(Chapter 103D, HRS)

ELECTRONIC SEALED BIDS for furnishing all tools, equipment, materials and labor necessary for the construction of "WEST HAWAI'I HOMELESS CAMPUS FRIENDLY PLACE BATHROOM RENOVATIONS," Job No. H-4788, Keahuolū, North Kona, Hawai'i, will be received and recorded immediately via the Public Purchase System until **2:00 p.m., Hawai'i Standard Time on April 17, 2025**. Electronic bids shall be submitted via the Public Purchase System, otherwise the bids shall not be opened or considered. Bids received after the time fixed for opening will not be considered.

This project consists of the demolition and various improvements to an existing bathroom and laundry area to ensure compliance with Federal, State, County, and ADA requirement and all related work in accordance with the plans and specifications.

To be eligible to submit a bid, the Bidder must possess a valid State of Hawai'i, General Engineering Contractor's License "A" or General Building Contractor's License "B". **See Special Notice to Bidders for licensing requirements.**

Prospective Bidders and all parties interested in accessing the plans, specifications, terms and conditions, proposal, and addenda must be registered as a Public Purchase Vendor, Hawaii Region, and Hawaii County Agency. New Vendors should click on the link to Public Purchase provided on the www.hawaiicounty.gov webpage or go to www.publicpurchase.com to initiate the registration process. Bids shall be submitted via the Public Purchase System. Confidential material shall be readily separable from the bid in order to facilitate public inspection of the nonconfidential portion of the bid.

Prospective Bidders must file with the Director of Public Works their "Intent to Bid." The Prospective Bidder's Intent to Bid must be received by the Administration Office, Department of Public Works no later than 4:30 p.m., TEN (10) calendar days prior to the bid opening date. If the tenth day is on a Saturday, Sunday, or a State holiday, the Intent to Bid

is due on the next working day following the due date. The Intent to Bid form is available at the Administration Office, Department of Public Works, Phone: (808) 961-8321 and for electronic download at the Public Purchase website: www.publicpurchase.com.

The original executed and notarized Standard Qualification Questionnaire for Offerors form "SQQO" must be received by the Administration Office, Department of Public Works, no less than FORTY-EIGHT (48) hours prior to the 2:00 p.m. bid opening so it may be evaluated and approved by the County of Hawai'i, Department of Public Works prior to bid opening. Please submit said form to allow for evaluation and approval by our office if such form had not been evaluated, approved and filed within the TWELVE (12) months, if there is any change in your previous responses as they relate to this project, or if additional information is requested. The SQQO form is available in hard copy at the Administration Office, Department of Public Works, Phone: (808) 961-8321 and for electronic download at the Public Purchase website: www.publicpurchase.com.

All prospective bidders/offerors are invited to attend a **pre-bid conference to be held on March 25, 2025, 9:00 a.m., Hawai'i Standard Time, via ZoomGov** and at:

West Hawai'i Civic Center, Office of Housing and Community Development
74-5044 Ane Keohokālole Highway, Building B, 2nd Floor
Kailua-Kona, Hawai'i 96740

To join the ZoomGov meeting, follow the link:

<https://www.zoomgov.com/j/1614639893>

Meeting ID: 161 463 9893

Find your local number: <https://www.zoomgov.com/u/abei01LsU9>

Attendance at the pre-bid conference is not a condition for submitting a bid; however, it is strongly encouraged. Subcontractors and union representatives are invited, but not required to attend. The conference is to provide bidders/offerors with an opportunity to ask questions about the contractual requirements and all technical aspects of the project. The conference will also address the minimum subcontractor listing requirements for the project.

If you are attending the pre-bid conference, email Timothy.Oesterling@hawaiicounty.gov with your name, company name, and a phone number in order to be included on the attendance sheet.

A site visit will follow the pre-bid conference for bidders desiring to visit the site immediately following the pre-bid conference as part of the pre-bid meeting. The project site can only be visited by appointment scheduled by contacting Timothy "TJ" Oesterling at OHCD. As a courtesy, please email Timothy.Oesterling@hawaiicounty.gov to confirm your request for a site visit. Due to the nature of this project, all prospective bidders/offerors are strongly encouraged to attend the pre-bid conference and perform a site visit.

The bid opening and pre-bid meeting(s) required for this project (if any, as set forth above) are scheduled at venues that are accessible to persons with disabilities. To request an auxiliary aid or for language interpretation services, please contact the Department of Public Works at (808) 961-8321 no less than FIVE (5) working days prior to the established meeting date(s).

The Director of Public Works reserves the right to reject any or all bids and to waive any informalities. No Bidder may withdraw its bid after the hour set for the opening thereof or before the award of the contract, unless said award is delayed for a period exceeding ONE HUNDRED TWENTY (120) consecutive calendar days.

County of Hawai'i is an Equal Opportunity Provider and Employer.



Hugh Y. Ono, P.E., Director
Department of Public Works
County of Hawai'i

State of Hawai'i ~ Hawai'i Awards & Notices Data System (HANDS)
Public Purchase, Electronic Procurement System
Publication Date: March 14, 2025

SPECIAL NOTICE TO BIDDERS

“Reminder Note: “A” general engineering contractors and “B” general building contractors are reminded that due to the Hawai‘i Supreme Court’s January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al., 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, which would require the general contractor to act as a specialty contractor in any area where the general contractor has no license. Although the “A” and “B” contractor may still bid on and act as the “prime” contractor on a “A” or “B” project (See, HRS § 444-7 for the definitions of an “A” and “B” project.), respectively, the “A” and “B” contractor may only perform work in the areas in which they have the appropriate contractor’s license (An “A” or “B” contractor obtains “C” specialty contractor’s licenses either on its own, or automatically under HAR § 16-77-32.). The remaining work must be performed by appropriately licensed entities.

As stated in the Notice to Bidders, Bidders must possess a valid State of Hawai‘i, General Engineering contractor’s “A” license or General Building contractor’s “B” license.

Each of the following specialty contractor classifications listed in the table below have been determined by the County of Hawai‘i as qualified to perform all of the work on this project based on the project’s scope and the County’s understanding of the State’s licensing requirements and specialty contractor classifications’ scopes of work. By way of the minimum licensing requirement stated for this project, no additional specialty contractor classifications are required to perform the work; however, the Bidder may list additional licensed subcontractors at its discretion.

Specialty Contractor Classification & Scope of Work <small>[per HAR, Title 16, Chapter 77, Exhibit A, as supplemented by the State Department of Commerce and Consumer Affairs, Professional and Vocational Licensing Division, Contractor Licensing Board]</small>		Project Scope of Work Applicability	
		Base Bid	Alternate Bid Item #s
C-3 ^A	Asphalt paving and surfacing	✓	
C-6 ³	Carpentry framing	✓	
C-12 ³	Drywall	✓	
C-13	Electrical	✓	
C-17 ^A	Excavating, grading, and trenching	✓	
C-21	Flooring	✓	
C-22	Glazing and tinting	✓	
C-24 ^{A 3}	Building moving and wrecking	✓	
C-31a ^{A 3}	Concrete	✓	
C-32 ^{A 3}	Ornamental, guardrail, and fencing	✓	
C-37 ^A	Plumbing	✓	✓
C-42	Roofing	✓	
C-44	Sheet metal	✓	

^Δ Classification automatically held by a general engineering contractor “A” per HAR §16-77-32(a) & (d)	
^Θ Reference HAR §16-77-32(b) for portions of scope authorized to a general engineering contractor “A”	
³ Classification automatically held by a general building contractor “B” per HAR §16-77-32(c) & (d)	
SPECIAL INSTRUCTIONS TO BIDDERS REGARDING SPECIALTY CONTRACTOR CLASSIFICATIONS AND REGARDING JOINT CONTRACTORS & SUBCONTRACTORS:	
1)	Bidder shall be intimately familiar with the scopes of work each specialty contractor classification is licensed to perform under Hawai'i Administrative Rules §16-77, the scope of work established for this project, and how the specialty contractor classifications' licenses apply in the proper execution and fulfillment of the project's scope of work.
2)	In the circumstance where a specialty contractor classification license listed in the above table may be deemed unnecessary by a Bidder due to its intent to employ a plausible alternative means or method, the Bidder shall in its Proposal clearly state such intent and provide a detailed plan that meets with the satisfaction of the Director. The Director reserves the sole discretion and right to determine whether the Bidder's proposed justification for not listing the required license is acceptable.
3)	In the circumstance where the Bidder is licensed in one or more specialty contractor classifications required of the project (whether automatically as a general engineering contractor “A”, general building contractor “B”, or outright) and it intends to perform all or some of the work of those classifications using its own workforce, the Bidder shall, in its Proposal, list itself accordingly and in consideration of the balance of the instructions herein provided.
4)	In the circumstance where a specialty contractor classification required in the above table may, in part or in whole (as applicable to the classification's scope of work), be within the licensed scope of work of another listed specialty contractor classification (e.g. overlapping scopes of licenses), the Bidder shall clearly delineate in its Proposal the extent of each subcontractor's responsibility on the project such that the Director can reasonably determine which classification is responsible for the corresponding scopes. Where a listed specialty contractor classification is rendered completely unnecessary due to overlapping scopes of work, the Bidder, in its Proposal, shall clearly state such as the reason for not listing that respective entity in its Proposal.
5)	In the circumstance where a Bidder intends to use more than one appropriately licensed entity in the performance of work covered under a specific specialty contractor classification, the Bidder shall clearly delineate in its Proposal the extent of each subcontractor's responsibility on the project.
6)	The Bidder shall ensure that, in its Proposal, it provides the name of each person or firm to be engaged by the Bidder as a joint contractor, subcontractor, or lower-tier subcontractor in the performance of the contract and the nature and scope of the work to be performed by each in sufficient detail so as the Director can fully comprehend how all aspects of the project are intended to be executed. The Director reserves the right to request supplemental information as necessary for determining Bidder's responsibility and responsiveness.
7)	The Bidder is solely responsible to ensure that all of its listed joint contractors' and subcontractors' licenses are current, valid & in good standing at the time of bid opening through the time the contract is fully executed, without any change in status. Bidder shall ensure that its license and those of its listed joint contractors and subcontractors are successfully renewed without expiring. Failure to do so may result in a determination of non-responsibility or non-responsiveness.

Anyone who disagrees with the determination in the above table shall submit their written objection to the Director identifying the specialty contractor classification(s) in question and the justification(s) for such position at least 10 consecutive calendar days prior to bid opening. If no such written objections are received by the Director prior to such date, it will be presumed that all Bidders and affected parties are in agreement with the listing set forth above. No other specialty license will be required unless noted otherwise in an addendum.

The Bidder may utilize subcontractors holding specialty contractor classifications' licenses in addition to those listed above to accomplish the Project; however, should it do so, its Proposal form shall identify those classifications and the name(s) of the respective company(ies).

RESPONSIBILITY OF OFFERORS

Offeror is advised that if awarded a contract under this solicitation, Offeror shall, upon award of the contract, furnish proof of compliance with the requirements of §103D-310(c), HRS:

1. Chapter 237, tax clearance;
2. Chapter 383, unemployment insurance;
3. Chapter 386, workers' compensation;
4. Chapter 392, temporary disability insurance;
5. Chapter 393, prepaid health care; and
6. One of the following:
 - a. Be registered and incorporated or organized under the laws of the State, hereinafter referred to as a "Hawai'i business"; **or**
 - b. Be registered to do business in the State, hereinafter referred to as a "compliant non-Hawai'i business."

Refer to the Award of Contract provision (see Special Provisions) for instructions on how to comply with the above requirements.

CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED, PURSUANT TO HAWAI'I REVISED STATUTES (HRS) §11-355

If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.

HAWAI'I REVISED STATUTES, CHAPTER 103B - EMPLOYMENT OF STATE RESIDENTS ON CONSTRUCTION PROCUREMENT CONTRACTS, AS AMENDED, BY ACT 192, SLH 2011

HRS Chapter 103B, unless its application is in conflict with any federal law or will disqualify the County from receiving federal funds or aid, shall apply to this contract. It requires the Contractor and applicable subcontractor(s) to perform its contract with a workforce of which not less than eighty percent (80%) are Hawai'i residents. Reference Special Provisions 7.1(p) for related project specific requirements.

HAWAI'I REVISED STATUTES, SECTION 103-55.6, PREFERENCE FOR BIDDERS IN APPRENTICESHIP PROGRAMS, ACT 17 SLH 2009

The preference for bidders in apprenticeship programs [reference Special Provisions Section 7.1, Subsection (o) and Item 10, Section (B)] shall apply to this project if the estimated cost is \$250,000.00 or more, unless it is in conflict with any federal law or if it would disqualify the County from receiving federal funds or aid.

CODE OF ETHICS

If you are an officer or employee of the County of Hawai'i, or a business in which an officer or employee or officer or employee's immediate family has a controlling interest, the provisions of Hawai'i County Code §2-83(c) must be complied with before a contract for goods or services may be entered into with any County agency.

Revised: 03/13/2025