REGISTRATION FORM

RFP FMO-31-2025	REQUEST FOR PROPOSALS FOR BANKING SERVICES FOR THE HAWAII PUBLIC HOUSING AUTHORITY

INSTRUCTIONS

Please fill out this sheet and leave original with the Contract & Procurement Office located at 1002 North School Street – Building G, Honolulu, HI 96817 on Oahu when you pick up your Request for Proposal (RFP) packet. *A copy will be made for you*. Take the copy with you as it contains important dates, times and information. If this form is downloaded online with the RFP packet, please email the form to Rick Sogawa, RFP Coordinator at rick.t.sogawa@hawaii.gov

Read this packet carefully. If you have any questions, please call Rick Sogawa at (808) 832-6038.

Pre-Proposal Video Conference:	Wednesday, January 7, 2026 9:00 a.m. – 10:00 a.m. Hawaii Standard Time (HST) 1002 North School Street, Honolulu, HI 96817 For those interested in attending, please contact the RFP Coordinator for video conference information.
Proposal Submittal Deadline:	Sealed proposals will be received until 4:00 p.m. HST on Thursday, January 22, 2026 at 1002 North School Street, Building D, Honolulu, HI 96817. Electronic mail and facsimile transmissions shall not be accepted.
Notice of Award:	January/February 2026
Contract Start Date:	**January 15, 2026 or Upon Issuance of a Notice to Proceed**

Date: _____

Company: _____

Address: _____

_____

Phone No. _____ **Cell No.** _____

Fax No. _____

Email Address: _____

Contact Person: _____

_____

Signature of Person Picking Up Packet

REQUIRED ATTACHMENTS:

The following must be submitted with the proposal:

- ☐ Certificate of Compliance LIR #27
- ☒ Wage Certificate
- ☐ DCCA Certificate of Good Standing
- ☒ Corporate Resolution (indicating who is authorized to sign bid documents & contracts)

The following shall be submitted prior to start of contract.

- ☒ Certificate of Insurance(s)
- ☐ Other: _____
- ☒ Valid Tax Clearance Certificate