IFB REGISTRATION FORM

IFB PMB-13-2026	SECURITY SERVICES AT KALAKAUA HOMES, MAKUA ALII, AND PAOAKALANI ON OAHU

INSTRUCTIONS

Please complete this IFB Registration Form and leave original at the respective office where you picked up your bid packet. *A copy will be made for you*. Take a copy with you as it contains important dates, times and information. If this form is downloaded online with the IFB packet, please fax the form to Rick Sogawa, IFB Coordinator at (808) 832-6038.

Read this packet carefully. If you have any questions, please call Rick Sogawa at (808) 832-6038.

Pre-Bid Conference/Site Inspection:	Friday, May 8, 2026, 9:00 a.m. Hawaii Standard Time (HST) Location: Kalakaua Homes Community Hall, 1545 Kalakaua Avenue, Honolulu, Hawaii 96826. A site inspection will be conducted at the conclusion of the Pre-Bid Conference.	
Bid Offer Form Due Date:	Due not later than 2:00 p.m. HST, Friday, May 29, 2026 at the HPHA, 1002 North School Street, Building E, Honolulu, Hawaii 96817.	
Bid Opening:	Friday, May 29, 2026	2:15 p.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building G, Honolulu, Hawaii 96817.

Date: _____

Company: _____

Address: _____

Phone #: _____ _____

Email: _____

Contact Person:

_____

Signature of Person Receiving the Bid Packet

REQUIRED CERTIFICATIONS:

The following must be submitted with the bid offer form:

- ☐ Hawaii Compliance Express Certificate of Vendor Compliance
- ☒ Corporate Resolution of Authorized Signer
- ☒ Wage Certificate

The following must be submitted prior to execution of a Contract:

- ☒ Certificate of Liability Insurance
- ☒ Valid Tax Clearance Certificate
- ☐ Other: _____