

**NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES
FOR CAPITAL IMPROVEMENT PROGRAM AND OPERATING BUDGET PROJECTS
FOR THE DEPARTMENT OF LAND AND NATURAL RESOURCES
FOR FISCAL YEAR 2020**

(Chapter 103D-304, Hawaii Revised Statutes)

The Department of Land and Natural Resources (DLNR) may require qualified professional consultants to provide planning, architectural, engineering (all disciplines), land surveying, land appraisal, landscape architectural, construction management and/or other related professional services for its Capital Improvement Program and/or operating budget projects appropriated during Fiscal Year 2020 (July 1, 2019 to June 30, 2020).

Capital Improvement Program (CIP) Projects or Types of Projects

DLNR may require qualified professional services for the following CIP projects or types of projects:

1. Dam Assessments, Maintenance and Remediation, Statewide
2. Kaanapali Beach Restoration and Berm Enhancement, Kaanapali, Maui
3. Kamehamehenui Forest Acquisition Addition to Kula Forest Reserve, Maui
4. Haloa Aina Conservation Easement Acquisition, Hawaii
5. Hoomau Forest Conservation Easement Acquisition, Hawaii
6. Royal Hawaiian Groin Replacement, Oahu
7. Rockfall and Flood Mitigation, Statewide
8. Ala Wai Canal Dredging, Oahu/Ala Wai Canal Improvements, Oahu
9. Diamond Head Seawall, Oahu
10. Upcountry Maui Exploratory Well, Maui
11. Waimea River Mouth Sand Relocation, Kauai
12. Kunia Wells, Oahu – exploratory well
13. Ala Wai Canal Wall Improvements, Oahu
14. Anuenue Fisheries Research Center Sewer Line, Oahu
15. Division of Forestry and Wildlife Hazardous Tree Mitigation, Statewide
16. Paiko Ridge Conservation Zone, Oahu – due diligence and site acquisition
17. Honualua Forest Reserve, Hawaii – fence and access road improvements
18. Puu Waawaa Forest Reserve, Hawaii – removal of structures and hazardous materials
19. DOFAW Emergency and Natural Disaster Response Infrastructure, Statewide – support for fire and natural disaster response
20. Kawainui Marsh, Oahu – cleanup environmental degradation and restoration of native habitat
21. Maunawili Valley, Oahu – land appraisal and valuation
22. Nene Sanctuary Development, Wailua, Kauai
23. Oahu DOFAW Baseyard Improvements, Oahu
24. Radio Repeater and Base Station Communications Upgrades, Kauai
25. Coqui Frog Eradication Containment Barrier, Maui
26. Hilo Baseyard Bulk Fuel Tank Installation, Hawaii
27. Kanaha Pond State Wildlife Sanctuary Fence Replacement, Maui
28. Kure Marine Debris Cruise, Oahu – transport off personnel for debris cleanup operations
29. Mauna Kea Fence, Hawaii – ungulate exclusion fence
30. North Kona Game Management Habitat Conservation Plan Fencing, Hawaii
31. Ala Wai Watershed Flood Study, Oahu
32. Watershed Protection and Initiatives, Statewide – watershed protection, management and administration

33. Pua Loke Plant Nursery Arboretum Site, Parcel Between Wehe Road and Pua Loke Street, Kauai – landscaping and beautification
34. Kaena Point Predator Proof Fence Retrofits, Oahu
35. Kanaio Dry Forest Fence, Maui
36. Nursery and Facility Renovation, Kauai
37. Ahihi Kinau Parking Fee Collection Facility, Maui
38. Ka'ala Forest Fencing, Oahu
39. Kapua Feasibility Study, Hawaii – planning for land acquisition
40. Waiawa Forest Reserve Source-Water Protection Project, Oahu – watershed protection
41. Lump Sum Improvement at Boating and Ocean Recreation Facilities, Statewide (FF)
42. Ala Wai Small Boat Harbor, Oahu – finger pier replacement along Row 600
43. Kahului Harbor, Maui – portable bathroom complex
44. Kawaihae North and South Small Boat Harbor, Hawaii – paving and drainage improvements
45. Lahaina Boat Harbor Ferry Pier, Maui (FF) – new ferry pier
46. Swim Area in Pohoiki, Hawaii
47. Waiakaea (Lihi) Canal Boat Ramp, Kauai – dredging and site improvements
48. Ala Wai Small Boat Harbor, Oahu – water system improvements and range lights replacement
49. Kikiaola Small Boat Harbor, Kauai – site improvements
50. Lahaina Small Boat Harbor, Maui – mauka marginal floating pier
51. Kailua-Kona Wharf, Hawaii – loading dock replacement
52. Puna Boat Ramp and Pier Feasibility Study, Hawaii
53. Wailoa Small Boat Harbor, Hawaii – fender replacement
54. East Hawaii Historic Preservation Center, Hawaii – facility development
55. Shooting Range Development, Kauai
56. Maunawili Falls Trail at Queen's Retreat, Oahu – site improvements
57. Na Ala Hele Program Plan Revision, Statewide – program plan update
58. Central Maui Regional Sports Complex, Maui – park improvements
59. DLNR State Parks Division, Proof of Concept Planning and Design, Statewide – scope of work development at various park facilities
60. Flood Damage Reconstruction at Iao Valley State Park, Maui
61. Makena State Park, Maui – new comfort stations
62. State Parks Hazard Mitigation Improvements, Statewide
63. Lump Sum CIP - State Parks Infrastructure and Facility Improvements, Statewide (FF)
64. Wahiawa Freshwater Park, Oahu – proof of concept for scope of work
65. Ahupua'a 'O Kahana State Park, Oahu – wastewater and site improvements
66. Malaekahana Infrastructure and Facility Improvements, Kalanai Section, Oahu
67. New Public Park TMK: 42003029, 42001055
68. Park Improvements, Haena State Park, Kauai
69. Waahila Ridge State Recreation Area, Oahu – park improvements
70. Diamond Head State Monument, Oahu – park improvements
71. Malaekahana State Recreation Area, Kahuku Section, Oahu – park improvements
72. Russian Fort Elizabeth State Historical Park, Kauai – park improvements
73. Wahiawa Freshwater State Recreation Area, Oahu – park improvements
74. KIRC - Native Dryland Forest Planting, Kahoolawe – native dryland forest reforestation, management and maintenance
75. Environmental Studies for Various Projects, Statewide
76. Watershed Protection and Management
77. Flood Mitigation
78. Fire and Natural Disaster Response
79. Environmental Cleanup
80. Wildlife Habitat Restoration

81. Firing/Shooting Range
82. Dredging
83. Pier, Dock or Boat Ramp Improvements/Replacement
84. Wastewater Treatment
85. Beach Nourishment
86. Dam or Reservoir Improvements
87. Ditch Maintenance/Improvements
88. Sewer Systems
89. Landscaping

Operating, Repair and/or Maintenance (Operating Budget) Projects

DLNR may require qualified professional services for operating, repair and/or maintenance projects involving the following disciplines:

1. Architecture
2. Civil engineering
3. Mechanical engineering
4. Electrical engineering
5. Geotechnical engineering
6. Structural engineering
7. Environmental engineering
8. Coastal engineering
9. Construction management
10. Land surveying
11. Landscape architecture
12. Planning – including water resource planning, hazard mitigation/response planning, historic preservation planning or community planning
13. Archaeology – including cultural assessments
14. Geothermal engineering or planning
15. Environmental consulting/planning
16. Environmental permitting – including EA/EIS preparation
17. Ground/surface water hydrology
18. Legal service as administrative hearings officer
19. Computer science or engineering, including IT development, application programming, database development, geographic information systems (GIS) development, website development, and LAN/WAN implementation services
20. General engineering for dam safety – including analysis, inspection, remediation and regulation
21. General engineering for levee maintenance and operation – including inspection and remediation
22. Auditing – including compilation and audit of financial statements
23. Geology
24. Economist

Qualifications

Professional registration in the State of Hawaii is required for the provision of engineering, architectural and/or surveying services. Planning firms must have the necessary education, training and experience. Construction management firms must have a Hawaii licensed architect or engineer on staff. Professional liability insurance (i.e., errors and omissions) may be required for certain projects based on the scope of work.

Submittal Requirements

Firms or individuals interested in being considered for selection and who are qualified to provide such service(s) are requested to submit one (1) copy of each of the following:

1. REQUIRED - Letter of Interest (on company letterhead) signed and dated by an authorized representative;
2. REQUIRED - Completed Attachment A (included at the end of this solicitation) indicating the specific professional service discipline(s) and specific CIP project(s) or project type(s), if applicable, for which to be considered;
3. REQUIRED - Completed and signed DPW Form 120 (rev. 6/99) or Federal Standard Form 330;
4. Any other promotional or descriptive literature desired (optional);
5. Any other information specific to the discipline(s), project(s) or project types(s) that would aid in qualifying your application (optional); and
6. REQUIRED - A CD with PDF files of all submitted items.

NOTE: Submittals missing any or all of the required items listed above will be deemed incomplete and will not be reviewed or considered until all items are received.

Deliver or mail documents to:

Ms. Suzanne D. Case, Chairperson
Department of Land and Natural Resources
1151 Punchbowl Street, Room 130
Honolulu, Hawaii 96813

Facsimile or e-mail submittals will not be accepted.

DLNR will not be responsible for lost or misdirected mail or delivery.

Submittal Deadlines

Completed submittals must be received at the above address and time stamped by **4:30 p.m., June 14, 2019**. Submittals received or incomplete submittals completed after the June 14, 2019 deadline will be considered "Late". Qualified "Late" applicants will be considered for projects for the balance of the fiscal year by the following schedule:

<u>Date Received (Time stamp) or Deemed Completed</u>	<u>Applicant Eligible Starting</u>
June 14, 2019 (4:31 p.m.) to September 13, 2019 (4:30 p.m.)	October 1, 2019
September 13, 2019 (4:31 p.m.) to December 13, 2019 (4:30 p.m.)	January 1, 2020
No "Late" submittals will be accepted after 4:30 p.m., December 13, 2019.	

General Information

- If, during the Fiscal Year, there are any changes to contact information, company status, or qualifications to provide services, such information should be submitted to the delivery address as soon as possible.
- Requests to provide services for additional disciplines, projects or project types not indicated in the initial submittal may be submitted up to the December 13, 2019 deadline; however, the review for the eligibility of such additional requests will coincide with the schedule for "Late" submittals.
- The selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes (HRS) and Subchapter 7 of Chapter 3-122, Hawaii Administrative Rules (HAR), as amended. The selection criteria employed in descending order of importance shall be:
 1. Experience and professional qualifications relevant to the project type.
 2. Past performance on projects of similar scope for public agencies or private industry.
 3. Capacity to accomplish the work in the required time.
 4. Any other criteria as determined by the selection committee to be relevant or necessary.

- The selection committee will give first consideration to those professionals who expressed interest in the specific project or project type. However, the selection committee may consider all professionals who responded to this notice when in the best interest of the State.
- Not all the listed projects will necessarily be implemented during the fiscal year. Also, DLNR may implement projects other than those specifically listed without additional notices. Certain listed projects may be advertised again in order to obtain additional information or if the response to this notice is deemed inadequate. Other projects may also be advertised at a later date on the State and County Procurement Notices website at: <https://hands.ehawaii.gov/hands/opportunities>
- At the time of contract award, the selected professional service provider will be required to provide a tax clearance, labor certificate, and a Certificate of Good Standing as required in HRS §103D-310(c) and HAR §3-122-112. In lieu of these three certificates, the selected professional service provider may submit an original CERTIFICATE OF VENDOR COMPLIANCE issued via an online system known as “Hawaii Compliance Express” and operated by the State’s Portal Manager. For details and registration regarding this online application process, see: <http://vendors.ehawaii.gov/hce/>
- Contributions by State and County Contractors Prohibited - If awarded a contract in response to this solicitation, the selected professional service provider agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and county government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract. For more information, contact the Campaign Spending Commission at (808) 586-0285 or visit: <http://hawaii.gov/campaign/>

DLNR reserves the right to cancel this request for proposals, to reject any or all proposals in whole or part, and to waive any defects in said proposal in the best interest of the State.

Suzanne D. Case

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SUZANNE D. CASE, Chairperson
Department of Land and Natural Resources

PNS Date: May 9, 2019

ATTACHMENT A
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- A completed ATTACHMENT A must be included with your submittal.
- Firms or individuals must indicate the specific Professional Service discipline(s) and specific CIP project(s), if applicable, for which they wish to be considered.
- DLNR does not guarantee that selections will be made for all disciplines or projects listed and reserves the right to select multiple providers for each discipline or project listed.
- DLNR reserves the right to combine similar type projects in each category and to select professionals to provide services for more than one project.

PLEASE PRINT OR TYPE

Individual/Firm Name: _____

Contact Person/Title: _____

Contact Email Address: _____

Business Address: _____

Form Submitted: ☐ DPW 120 ☐ Federal Standard Form 330

Professional Services Discipline(s) Requested: (check all applicable boxes)

- | | | |
|---|---|---|
| <input type="checkbox"/> 1. Architecture | <input type="checkbox"/> 9. Construction management | <input type="checkbox"/> 17. Ground/surface water hydrology |
| <input type="checkbox"/> 2. Civil engineering | <input type="checkbox"/> 10. Land surveying | <input type="checkbox"/> 18. Legal service as admin hrs officer |
| <input type="checkbox"/> 3. Mechanical engineering | <input type="checkbox"/> 11. Landscape architecture | <input type="checkbox"/> 19. Computer science or engineering |
| <input type="checkbox"/> 4. Electrical engineering | <input type="checkbox"/> 12. Planning | <input type="checkbox"/> 20. General engineering for dam safety |
| <input type="checkbox"/> 5. Geotechnical engineering | <input type="checkbox"/> 13. Archaeology | <input type="checkbox"/> 21. General engrg for levee maint/opns |
| <input type="checkbox"/> 6. Structural engineering | <input type="checkbox"/> 14. Geothermal engineering or planning | <input type="checkbox"/> 22. Auditing |
| <input type="checkbox"/> 7. Environmental engineering | <input type="checkbox"/> 15. Environmental consulting/planning | <input type="checkbox"/> 23. Geology |
| <input type="checkbox"/> 8. Coastal engineering | <input type="checkbox"/> 16. Environmental permitting | <input type="checkbox"/> 24. Economist |

Project(s) Requested: (check all applicable boxes)

- ☐ Operating Budget Projects (specific projects to be determined)

CIP Project or Project Type:

- ☐ 1. Dam Assessments, Maintenance and Remediation, Statewide
- ☐ 2. Kaanapali Beach Restoration and Berm Enhancement, Kaanapali, Maui
- ☐ 3. Kamehamehame Forest Acquisition Addition to Kula Forest Reserve, Maui
- ☐ 4. Haloa Aina Conservation Easement Acquisition, Hawaii
- ☐ 5. Hoomau Forest Conservation Easement Acquisition, Hawaii
- ☐ 6. Royal Hawaiian Groin Replacement, Oahu
- ☐ 7. Rockfall and Flood Mitigation, Statewide
- ☐ 8. Ala Wai Canal Dredging, Oahu/Ala Wai Canal Improvements, Oahu
- ☐ 9. Diamond Head Seawall, Oahu
- ☐ 10. Upcountry Maui Exploratory Well, Maui
- ☐ 11. Waimea River Mouth Sand Relocation, Kauai
- ☐ 12. Kunia Wells, Oahu – exploratory well
- ☐ 13. Ala Wai Canal Wall Improvements, Oahu
- ☐ 14. Anuenue Fisheries Research Center Sewer Line, Oahu
- ☐ 15. Division of Forestry and Wildlife Hazardous Tree Mitigation, Statewide
- ☐ 16. Paiko Ridge Conservation Zone, Oahu – due diligence and site acquisition

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CIP Project or Project Type (continued):

- ☐ 17. Honualua Forest Reserve, Hawaii – fence and access road improvements
- ☐ 18. Puu Waawaa Forest Reserve, Hawaii – removal of structures and hazardous materials
- ☐ 19. DOFAW Emergency and Natural Disaster Response Infrastructure, Statewide – support for fire and natural disaster response
- ☐ 20. Kawaiinui Marsh, Oahu – cleanup environmental degradation and restoration of native habitat
- ☐ 21. Maunawili Valley, Oahu – land appraisal and valuation
- ☐ 22. Nene Sanctuary Development, Wailua, Kauai
- ☐ 23. Oahu DOFAW Baseyard Improvements, Oahu
- ☐ 24. Radio Repeater and Base Station Communications Upgrades, Kauai
- ☐ 25. Coqui Frog Eradication Containment Barrier, Maui
- ☐ 26. Hilo Baseyard Bulk Fuel Tank Installation, Hawaii
- ☐ 27. Kanaha Pond State Wildlife Sanctuary Fence Replacement, Maui
- ☐ 28. Kure Marine Debris Cruise, Oahu – transport off personnel for debris cleanup operations
- ☐ 29. Mauna Kea Fence, Hawaii – ungulate exclusion fence
- ☐ 30. North Kona Game Management Habitat Conservation Plan Fencing, Hawaii
- ☐ 31. Ala Wai Watershed Flood Study, Oahu
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- ☐ 33. Pua Loke Plant Nursery Arboretum Site, Parcel Between Wehe Road and Pua Loke Street, Kauai – landscaping and beautification
- ☐ 34. Kaena Point Predator Proof Fence Retrofits, Oahu
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- ☐ 52. Puna Boat Ramp and Pier Feasibility Study, Hawaii
- ☐ 53. Wailoa Small Boat Harbor, Hawaii – fender replacement
- ☐ 54. East Hawaii Historic Preservation Center, Hawaii – facility development
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- ☐ 58. Central Maui Regional Sports Complex, Maui – park improvements
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- ☐ 60. Flood Damage Reconstruction at Iao Valley State Park, Maui
- ☐ 61. Makena State Park, Maui – new comfort stations
- ☐ 62. State Parks Hazard Mitigation Improvements, Statewide
- ☐ 63. Lump Sum CIP - State Parks Infrastructure and Facility Improvements, Statewide (FF)

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CIP Project or Project Type (continued):

- ☐ 64. Wahiawa Freshwater Park, Oahu – proof of concept for scope of work
- ☐ 65. Ahupua'a 'O Kahana State Park, Oahu – wastewater and site improvements
- ☐ 66. Malaekahana Infrastructure and Facility Improvements, Kalanai Section, Oahu
- ☐ 67. New Public Park TMK: 42003029, 42001055, Oahu
- ☐ 68. Park Improvements, Haena State Park, Kauai
- ☐ 69. Waahila Ridge State Recreation Area, Oahu – park improvements
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- ☐ 84. Wastewater Treatment
- ☐ 85. Beach Nourishment
- ☐ 86. Dam or Reservoir Improvements
- ☐ 87. Ditch Maintenance/Improvements
- ☐ 88. Sewer Systems
- ☐ 89. Landscaping

----- (for DLNR use only) -----

Review Committee #1 - Discipline A/E

checked by _____ date _____ checked by _____ date _____ checked by _____ date _____ checked by _____ date _____

Review Committee #2 - Discipline _____

checked by _____ date _____ checked by _____ date _____ checked by _____ date _____ checked by _____ date _____

Review Committee #3 - Discipline _____

checked by _____ date _____ checked by _____ date _____ checked by _____ date _____ checked by _____ date _____

Review Committee #4 - Discipline _____

checked by _____ date _____ checked by _____ date _____ checked by _____ date _____ checked by _____ date _____