

RFP 19-20 / P-74
Notice to Third Party Administrators
To Provide Claim Handling Services for Automobile and General Liability
Claims for the County of Maui

The County of Maui, Department of the Corporation Counsel, Risk Management Division, is requesting proposals from experienced Third Party Administrators with established expertise in Property and Casualty claims adjusting and Automobile/General Liability Claims Administration.

The Request for Proposal (RFP) provides a summary of the services being requested and outlines the requirements for the Third Party Administrator and proposal submittal.

Registration, specifications, and an offer form may be obtained from the above named office via Public Purchase (<http://publicpurchase.com/gems/mauico.hi/buyer/public/publicInfo>), an e-procurement system.


Proposals are to be submitted in a sealed envelope or package clearly and legibly marked with the company name, proposal name, and Job number. One (1) original marked "ORIGINAL," five (5) copies, and one (1) digital copy of the complete proposal are required and **must be received by 4:00 P.M., December 2, 2019**, at the following address:

Department of Finance
Purchasing Division
County of Maui
2145 Wells Street, Room 104
Wailuku, Maui, Hawaii 96793

Proposals received after the stated time will not be accepted. Proposals mailed and postmarked earlier than the date and time specified, but received later than the stated deadline, will be rejected and returned to the sender.

The County reserves the right to accept or reject any or all proposals. Once proposals have been reviewed by the County, a determination will be made as to which selected Third Party Administrators will be asked to participate in oral interviews (interviews are tentatively set to occur during the week of January 6-15, 2020).

Please direct technical questions on this RFP, or requests for clarification, to the County in writing only via email to: Lydia.Toda@co.maui.hi.us. The last day to submit questions or clarification requests is Friday, November 22, 2019.


SCOTT K. TERUYA
Director of Finance
County of Maui